

AGENDA

Meeting: Westbury Area Board
Place: The Laverton, Bratton Rd, Westbury, BA13 3EN
Date: Tuesday 27 September 2022
Time: 7.00 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding Democratic Services Officer, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune
Cllr Matthew Dean, Westbury West (Chairman)
Cllr Carole King, Westbury North
Cllr Gordon King, Westbury East (Vice-Chairman)

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Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3. Minutes (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 6 June 2022.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 11 - 34</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> • Annual Canvass • Update on behalf of Wiltshire Centre for Independent Living • Strategic Engagement and Partnerships Team • Building Bridges • Temporary Events Notices • Local Successes 	7.05pm
<p>6. Partner and Community Updates (<i>Pages 35 - 46</i>)</p> <p>To receive any updates from partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board • POPCAN • Town and Parish Councils Nominated Representatives 	7.20pm
<p>7. Local Highways and Footway Improvement Group (LHFIG) (<i>Pages 47 - 74</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 9 August 2022 Westbury Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.</p>	7.45pm
<p>8. Area Board Funding (<i>Pages 75 - 78</i>)</p> <p>To consider the following applications for funding:</p>	7.50pm

Community Area Grants

- Westbury Heritage Society - £400 towards Westbury Museum and Westbury Heritage Society Artefact conservation and storage project.
- Bratton Jubilee Hall Management Committee - £5,000 towards New heating and lighting for Bratton Jubilee Hall.

Youth Grants

- Westbury Youth Club - £3,519.50 towards Westbury Youth Club.
- Crosspoint Westbury - £2,000 towards Counselling for Young People.

9. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

10. **Evaluation and Close**

The next meeting of the Westbury Area Board will be held on 24 November 2022.

8.15pm

MINUTES

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Lane, Westbury BA13 3PT
Date: 6 June 2022
Start Time: 7.00pm
Finish Time: 8.45pm

Please direct any enquiries on these minutes to: Ben Fielding Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune
Cllr Matthew Dean, Westbury West
Cllr Carole King, Westbury North
Cllr Gordon King, Westbury East

Wiltshire Council Officers

Graeme Morrison, Community Engagement Manager
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Democratic Services Officer

Partners and Parishes

Inspector Al Lumley, Wiltshire Police
Cllr Sheila Kimmins, POPCAN and Westbury Town Council

Total in attendance: 10

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of the Chairman</u></p> <p>Nominations were sought for a Chairman for the forthcoming year. On the nomination of Councillor Gordon King seconded by Councillor Suzanne Wickham, it was,</p> <p>Resolved:</p> <p>To elect Councillor Matthew Dean as Chairman of Westbury Area Board for the forthcoming year.</p>
2.	<p><u>Election of the Vice-Chairman</u></p> <p>Nominations were sought for a Vice-Chairman for the forthcoming year. On the nomination of Councillor Suzanne Wickham, seconded by Councillor Carole King, it was,</p> <p>Resolved:</p> <p>To elect Councillor Gordon King as Vice-Chairman of Westbury Area Board for the forthcoming year.</p>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Nic Courtice, Dorset & Wiltshire Fire and Rescue Service.</p>
5.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 30 March 2022 were presented for consideration and it was;</p> <p>Resolved</p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 30 March 2022.</p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7.	<p><u>Chairman's Announcements</u></p>

The chairman gave the following updates:

- **Recruitment of Hackney carriage and private drivers**

The Chairman drew attention to a briefing note attached to the agenda which acknowledged the current shortage of taxi drivers in Wiltshire. It was outlined that Wiltshire Council has lots of contracts available which start at on average £30 a day for short routes, increasing to £250+ a day for longer route. Additionally that to become a taxi driver it takes around six weeks and costs around £400; and to be licensed people need to provide proof and undertake a series of simple checks. Further information could be found within the briefing note.

- **Solar Together Wiltshire**

The Chairman drew attention to a briefing note attached to the agenda which outlined a scheme that Wiltshire Council is driving forward locally called “Solar Together Wiltshire”. The note informed that Wiltshire Council is working with independent experts iChoosr and Swindon Borough Council to give homeowners the opportunity to invest in renewables through a group-buying scheme for solar panels and battery storage. The Chairman informed that this is a group-buying scheme which will offer solar panels with optional battery storage and EV charge points, as well as offering battery storage for residents who have already invested in solar panels and are looking to get more from the renewable energy they generate, as well as increase their independence from the grid.

It was noted that the scheme is free to register and there is no obligation for people to go ahead with an installation. All residents living in the Wiltshire Council and Swindon Borough Council areas who own their own house (or have permission from the landlord to install a solar PV system) can register for the Solar Together group-buying scheme. Further information regarding the scheme and how to register could be found within the briefing note.

- **Change to Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs)**

The Chairman noted that on 26 April 2022 Wiltshire Council Cabinet approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) – and increase funding for community highways projects.

It was explained that the key difference between the new LHFIGs and the former CATGs is that the new groups would be able to improve or repair existing infrastructure such as highways and footways, while still investing in new infrastructure, as the previous CATGs could. The funding arrangements of LHFIGs was also explained with further information regarding LHFIGs and the Cabinet report available to access through the briefing note.

- **FUEL Camps**

The Chairman provided information about FUEL camps, which are a programme

	<p>of holiday activities and food provision. The camps are funded across England by the Department of Education (DofE) and aim to provide children who are eligible for benefits related free school meals with free access to enriching activities, nutritious meals and nutritional education during the Easter, Summer and Christmas holidays. Further information regarding FUEL camps as well as well as a report on the impact of FUEL in 2021 and a grant application form could be found within the agenda pack.</p>
8.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board received a verbal update from Inspector Al Lumley. An overview was provided of the performance over the last 12 months to March 2022, which included the following points:</p> <ul style="list-style-type: none"> • It was stated that crime types and numbers within the Westbury area align with the rest of the force. There has however been a slight increase in crime across the force when compared to last year, which could be attributed to bounce back from the pandemic. • An overview of Hate Crime was provided, with there being concerning stats in relation to race related offences. It was stated that though it is concerning on face value, the Police are aware of the issue and working to combat it. Additionally, specific offences can be attributed to a small number of individuals and repeat victims rather than a whole community. <p>An overview of the local priorities for Westbury was provided, which included the following areas:</p> <ul style="list-style-type: none"> • Drop-in surgeries – The Police continue to hold drop-in surgeries to allow people to speak to their local team, ask for advice and support. Times, Dates and Locations have been posted on Facebook as well as Community Messaging. New suggestions for locations were welcomed. • Thefts of Motorbikes – It was reported that there have been a number of motorbike thefts recently, with three people arrested to offences in Wiltshire (Marlborough). Some of the stolen bikes had been advertised as “for sale” on social media platforms; it was therefore advised that sellers take precaution following viewings or if the advertisement itself discloses the bike’s location. • Youth Conflict – Over the last quarter there has been a number of violent incidents involving feuding young men within the Westbury Area. The Police have been actively investigating these incidents as well as conducting patrols to deter. It was stressed that the general public are not at risk as the attacks are targeted towards those involved in the feud. <p>Following the presentation there was time for the following questions and points to be raised:</p>

- It was questioned how many of the of the 80 hate crimes committed had resulted in a formal action taken, with it clarified that that this was a rate of 13.5%, which had dropped from 20%. It was suggested that this increase was due to an increase in willingness of the public to report, with crime more hidden in previous years.
- It was queried why people feel more comfortable to report crime this year than they did in previous years, to which Inspector Lumley stated that it was likely to be more of a result of cultural society change than a Police trend.
- It was queried by a member of the public whether the stats presented within the presentation could be broken down by demographic; to which Inspector Lumley stated that they could using state of the art systems to produce detailed trends and maps.
- Disappointment was voiced towards the increase in sexual orientation crime, to which Inspector Lumley assured that there are specific hate crime officers who have a focus on looking at locations and working with repeat offenders.
- It was clarified by Inspector Lumley that a “Crib Call” is a 111 call that has been diverted to the Crime and Incident Bureau.
- Cllr Dean asked whether there had been any developments since the last Area Board meeting regarding youths coming from Warminster and Trowbridge on the train to cause disruption in Westbury town centre. Inspector Lumley updated that this has not been apparent recently but the Police are mindful of the weather changing and people staying out longer into the evening. Additionally, it was stated that the local Police have close ties with the British Transport Police.
- It was reported that in Dilton Marsh there has been a vehicle which has been parking closely to the junction on Park Lane. Inspector Lumley stated that it would be worth the Parish Council getting in touch with the Police as they would have the power to seize vehicles left in a dangerous position or would be able to knock on doors to discuss the issue with the registered owner.
- Further examples of dangerous parking were cited, with it suggested by Cllr Gordon King that the Police could potentially take up a campaign on inappropriate parking for one of their priorities.
- It was clarified by Inspector Lumley that Police officers carry Fixed Penalty Notice books with them whilst they are on duty, however distribution of these must be proportionate to what the force is trying to achieve.

- **Dorset & Wiltshire Fire and Rescue Service**

The Area Board noted a written update attached to the agenda. Ben Fielding updated Members that Fire representative, Simon Todd had now moved on from his post and had been replaced by Nic Courtice. It was agreed by Members that an email should be sent to Nic Courtice to congratulate him on his new role and to welcome him to a future Area Board meeting.

- **BaNES, Swindon & Wiltshire Clinical Commissioning Group (BSW CCG)**

The Area Board noted a written update attached to the agenda. Cllr Gordon King stated that the CCG is due to be replaced by an Integrated Care Alliance on 1 July with interviews currently taking place for a new Chief Officer for the Alliance.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

- **POPCAN (Penleigh Park Group)**

The Area Board received an update from Sheila Kimmins on behalf of POPCAN. The update covered the following matters:

- On 31 May, POPCAN hosted a skateboarding event in Penleigh Park, which was well attended by families.
- Work is currently underway to plan a pop-up fun day on 31 July, however this is still in its planning stages.
- POPCAN is hoping to attract more members to join and will have a stand at the event taking place on 31 July.
- Work is progressing well with 4Youth, with Sheila Kimmins meeting regularly with Tanya Tackle to exchange ideas.

- **Town and Parish Councils**

Councillor Sheila Kimmins provided an update on behalf of Westbury Town Council. The update covered the following matters:

- The Westbury Soapbox Rally was successful with over 4,000 people attending on a day with good weather.
- Last Thursday a Jubilee Street party took place with over 200 children in attendance as well as older siblings. The day included old style games, the Trowbridge Youth Band and the cadets, who marshalled. In the evening beacon lighting took place.
- The Town Council is waiting for the asset transfer policy from Wiltshire Council in order to assess the terms and conditions before making any decisions.
- The next event for the Town Council will be the Chili Fest on 24 September, which is fully booked.

Following the update there was time for the following questions and points to be raised:

- Cllr Wickham noted that the atmosphere at the Soapbox Rally was electric, with positive feedback received from those in attendance. It was however stated that the bus services provided had taken time to arrive and then after only dropped attendees half way up the hill for the event. Sheila Kimmins stated that there were not enough drivers for the event

	<p>and that the buses could not travel any further up the hill due to lack of turning space. Ideas are being considered to improve the transport if such an event were to take place again.</p> <p>Councillor Suzanne Wickham provided an update on behalf of the village Parish Councils, with it noted that there are potential planning applications coming forward in Bratton, Edington and Dilton Marsh.</p>
9.	<p><u>Community Engagement Manager (CEM) Presentation</u></p> <p>The Area Board received a presentation from Graeme Morrison, Community Engagement Manager. The presentation (published as an Agenda Supplement) covered the following points:</p> <ul style="list-style-type: none"> • It was explained that the reasoning behind the review was to build on the practice and evident success of the Area Boards and to address areas where there was inconsistency in practice and approach. • An overview of the review process was provided, which acknowledged that an Overview and Scrutiny process took place between January – March 2022, which resulted in 24 recommendations. • The setting of and working to local priorities was detailed, with it noted that up to five priorities could be agreed by an Area Board following the first business meeting after Full Council; with at least one Councillor requested to lead each priority. • An overview of the updated Area Board Grant Funding Criteria was provided, with details of changes and the Grant Assessment Panel that would review grant applications under “exception requests” and “councillor requests for review”. • It was stated that Community Engagement Managers still have delegated powers to award authority, with conditions listed to permit such use. • Attention was drawn to the new Area Board Handbook, which has been published and is available on the Council website. <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • Cllr Dean stated that with the new grant criteria, the Area Board would have to start work at least 6 weeks before the end of the financial year and final Area Board meeting, in order to ensure money can be spent.
10.	<p><u>Annual Review of Local Priorities</u></p> <p>The Area Board received a report from Graeme Morrison, Community Engagement Manager. Graeme Morrison provided an overview of the report which included a progress update from the 2021/22 local priorities work. The following priorities from 2021/2022 were reviewed with examples of completed outputs provided:</p>

- Digital Inclusion
- Tackling Social Isolation and Loneliness
- Local Environmental Action
- Wellbeing for young people and positive activities
- Reducing Child Poverty

Cllr Dean stated that it would be positive for the priorities to be measurable with figures able to be drawn from them. It was agreed that once the priorities were set, each lead Councillor would work with the Graeme Morrison (CEM) to find measurements for the priorities. It was also acknowledged that the Area Board felt broadly content with how the previous priorities had gone in regard to activities and funding, with value for money having been provided.

After which, it was;

Resolved

- 1. That Westbury Area Board acknowledged the progress update from the 2021/22 local priorities work.**
- 2. That Westbury Area Board having considered the report along with its appendices decided upon the following priorities it wished to focus on in the coming year:**
 - a. Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion)**
 - b. Wellbeing for Young People and Positive Activities**
 - c. Local Environmental Action**
 - d. Child Poverty**
- 3. That Westbury Area Board appointed the following lead Councillor for each of selected priorities:**
 - a. Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion) – Cllr Gordon King**
 - b. Wellbeing for Young People and Positive Activities – Cllr Carole King**
 - c. Local Environmental Action – Cllr Suzanne Wickham**
 - d. Child Poverty Cllr Matt Dean**

That Westbury Area Board agreed to appoint any required working groups in relation to each priority. It was agreed that under each identified priority and lead Councillor that there would be a specific working group. It was further agreed that each Councillor would meet with Graeme Morrison (CEM) to discuss working groups before the next Area Board meeting.

11.	<u>Outside Bodies and Working Groups</u>
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	<p>The Chairman introduced a report attached to the agenda, which provided information regarding the appointment of Area Board Lead Councillors.</p> <p>After which, it was;</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That the following appointments to outside bodies and working groups for the forthcoming year were made: <ol style="list-style-type: none"> a. Westbury Local Highways and Footways Improvement Group (LHFIG) – Cllr Matthew Dean with all members of the Area Board to attend the LHFIG as full voting members. b. Westbury Local Youth Network (LYN) – Cllr Carole King c. Westbury Health and Wellbeing Forum (HWB) – Cllr Gordon King d. Westbury Ham Community Project (Eden Vale Youth Centre Project) – Cllr Gordon King e. Warminster and Westbury CCTV – Cllr Matthew Dean <p>It was agreed that Cllr Suzanne Wickham would be first substitute for absence in regard to any of the above roles.</p> <ol style="list-style-type: none"> 2. That the Area Board Non-Priority Working Groups as set out in Appendix B were reconstituted to include the respective Lead Members from Appendix A. 3. That the Terms of Reference for the LHFIG as set out in Appendix C were noted.
12.	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 29 April 2022.</p> <p>Resolved:</p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 29 April 2022 were agreed as a correct record as well as the recommendations within.</p>
13.	<p><u>Area Board Funding</u></p> <p>The Area Board noted that the following applications for funding had been awarded under Community Engagement Manager powers between meetings:</p> <p><u>Community Area Grants:</u></p> <ol style="list-style-type: none"> 1. Westbury Lions - £500 towards Westbury Lions and Leos Tree

	<p>planting for Platinum Jubilee Celebrations.</p> <ol style="list-style-type: none"> 2. Edington Parish Council - £980 towards the replacement of kissing and bridal gates. 3. Bratton Jubilee Players - £1,000 towards a new microphone set. 4. Westbury Town Council - £5,000 towards public realm improvement. 5. Villages surrounding Westbury - £759 towards public realm improvement. <p><u>Health and Wellbeing Grants:</u></p> <ol style="list-style-type: none"> 1. The Digital Inclusion Project - £3,600 towards the Digital Inclusion Project running for another year; to pay for venues and to purchase devices and data packages. <p>After which, it was;</p> <p><u>Resolved</u></p> <p>That the Area Board ratified the respective grants awarded under Community Engagement Manager powers between meetings.</p>
14.	<p><u>Urgent items</u></p> <p>Cllr Carole King updated that previously the Area Board had given grant funding to Westbury Youth Club for a Graffiti Project, but this did not go ahead as planned due to weather. It is however, set to go ahead within the next two weeks.</p> <p>It was suggested that it be considered in the future that some Area Board meetings take place in village venues. It was agreed that the current list of booked venues be circulated to Members via Democratic Services for discussion.</p>
15.	<p><u>Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on 27 September 2022.</p>

Area Board Briefing Note – Annual Canvass

Service:	Electoral Services
Date prepared:	20 June 2022
Further enquiries to:	Caroline Rudland Head of Electoral Services
Direct contact:	elections@wiltshire.gov.uk

Each year the statutory Annual Canvass process takes place between June - November. This is an audit to ensure the electoral register is accurate and all those people entitled to vote are registered.

Forms will be sent to all properties in July. We encourage everyone to check the information is correct and use the contact details on the form to update their details as appropriate, preferable by using the online or telephone service as this is a quicker and efficient option.

Some households will be **required** to respond where other households only need to if there is a change in the information shown on the form. Full details will be explained on the form.

If you can disseminate the information within your parishes, and encourage households to respond as soon as possible, it will save further reminders being sent.

The final process for those households that do not respond to the initial and reminder form, is to employ canvassers to door knock to encourage a response. This will take place during September.

However, hopefully the number of properties to door knock can be significantly reduced if households respond to the forms so, please encourage your communities to do so.

Wiltshire Centre for Independent Living is a Disabled People's user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: 'what does a Good life look like to you and what do you need to live it'. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren't achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:
mary@wiltshirecil.org.uk

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22



What do people need to live their good
life?

In groups, in the community and in one-to-one conversations we have asked over 2000 people these 3 questions:

- What does a good life look like to you?
- What have you got to live that life?
 - What do you now need?



We want what you want

Everyone wants the same things to live well: a home, equal and meaningful relationships, to be valued and have purpose, to be hopeful about the future.

People need choice and control to live good, independent lives.

Everyone can be supported to live their good life.



Homes not institutions

People want to live in a place called home, where they have choice and control over all aspects of their daily lives.

The homes people live in need to fit with who they are, this might mean living with others or on their own.

A house is not a home if people don't feel that they belong and are safe in the place they live.



Relationships REALLY matter

At the heart of a good life are meaningful relationships.

Having people around us that we trust, and love can support us all to live well

Relationships work best when people value each other as equals.



Real connection in real communities

Community is people not places.

People want to be part of their community; a valued and active member.

People might need some support to 'Access their community'. Support works best when it helps people to meet with others, help each other out, and enjoy each others company.

Communities need to be fully accessible, accepting and safe for people



We may well need support, but we want the right support

Independent living does not mean living without support.

Support works best when provided by people that are liked, known, and trusted and is led by the people receiving it, enabling them to get on with their day to day lives.

Support to help people get back on track works best when its about relationship building and maintaining.

The right support at the right time can stop people finding themselves in a crisis or unable to cope.





We are not there yet

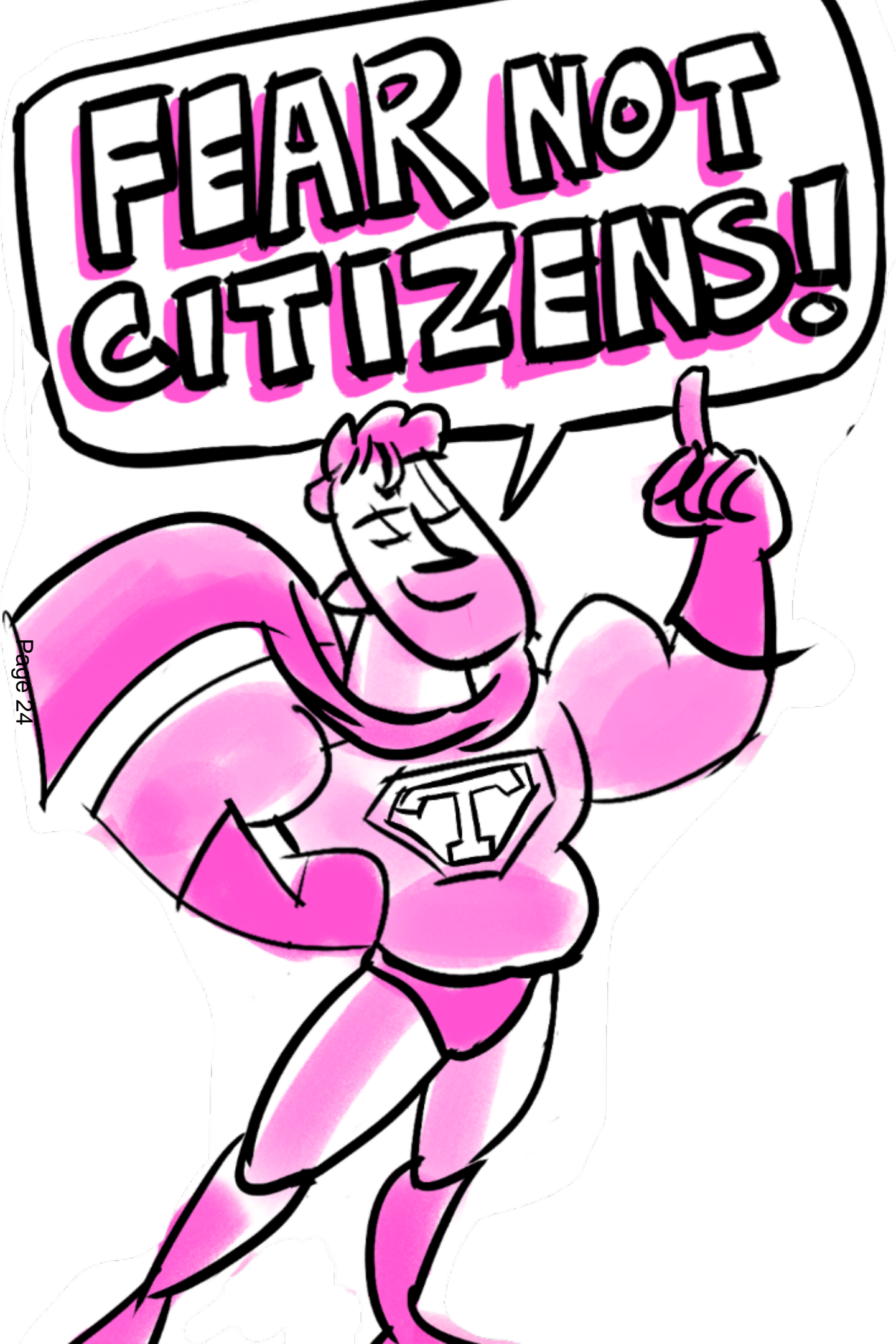
‘Written off for being different’

There are many examples of people feeling excluded from normal everyday life, which includes our places of work and our communities.

We now need to act and ensure that every Wiltshire resident and every professional involved in the health and social care system play their part to ensure that people get to live the lives they deserve.



**WE HELPED THIS
GROW!**



We start today!

You have the power to create positive change!

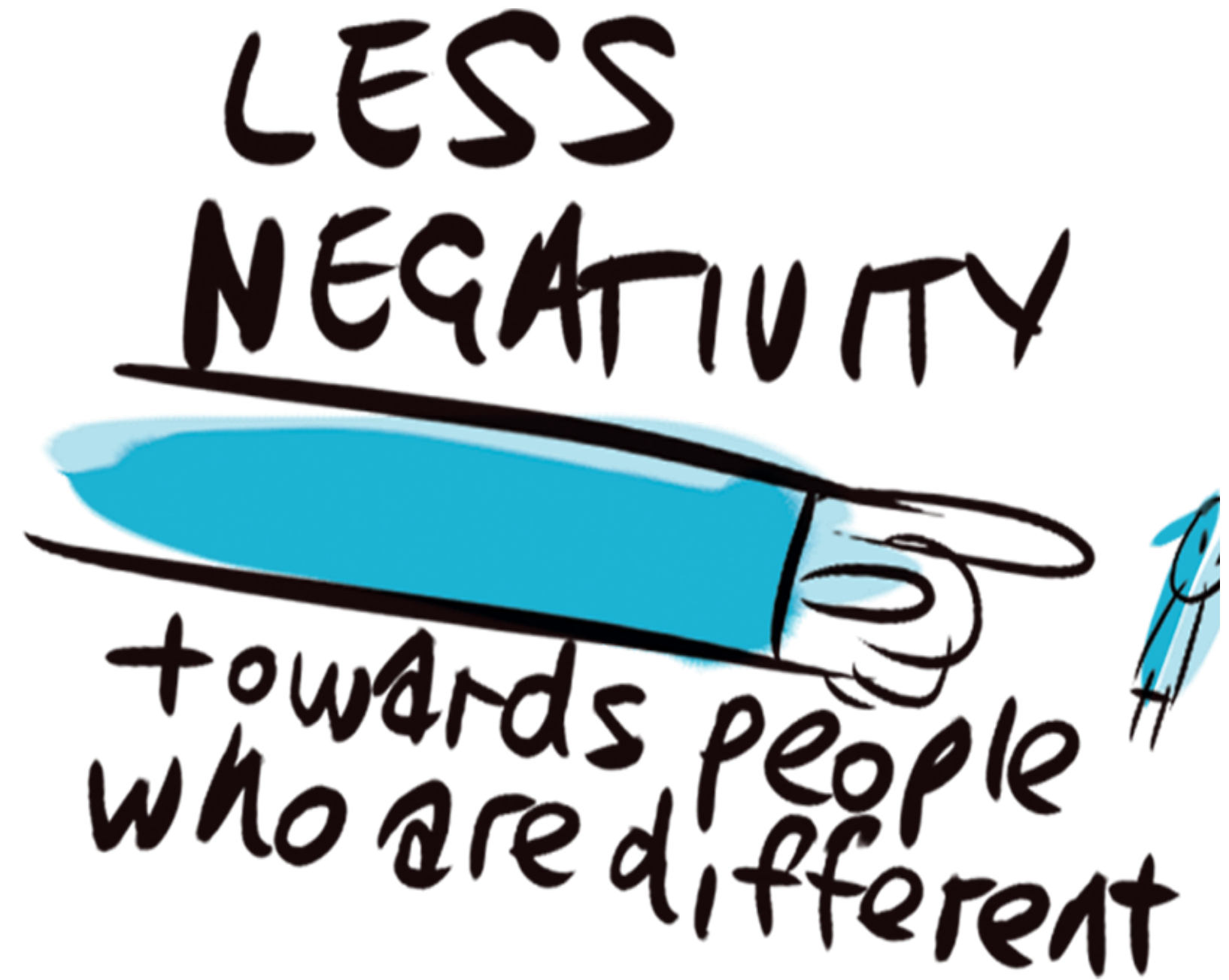
As local change makers you can influence, design and develop your 'community' and make sure everything in it works for you.

We are here to make a difference

Be hopeful, be ambitious...

We need BIG IDEAS

Think risky, think 'good trouble'



Briefing Note

Engagement and Partnerships Team Structure

August 2022

Service : *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 22/08/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Engagement and Partnerships Team

The new staffing structure for the Engagement and Partnerships team comes into place from 1 September and introduces three officer levels of support to local communities and Area Boards. Officers will work collaboratively across community areas, however, locally named contacts remain available for Councillors, partners and residents to directly engage with. The service will work with communities in an innovative and proactive way and empower them to do even more for themselves and to deliver to the Wiltshire Council Business Plan. A brief overview of the respective duties are set out below.

- **Strategic Engagement and Partnerships Manager**

The six Strategic Engagement and Partnership Managers (SEPMs) will hold overall responsibility for Area Board delivery and the development of the local Area Board work plan in conjunction with the local Councillors. The SEPMs are the main points of contact for local Councillors, strategic partners, community volunteers and leaders. Each SEPM will lead an organisational theme, which includes children and young people, equality, diversity and inclusion, the environment, economic regeneration and older and vulnerable adults, however, this is not an exhaustive list and will be reviewed regularly. The SEPMs will drive this area forwards across communities and develop exciting link ups between council services and the community to provide excellent information, insight and evidence sharing between parties.

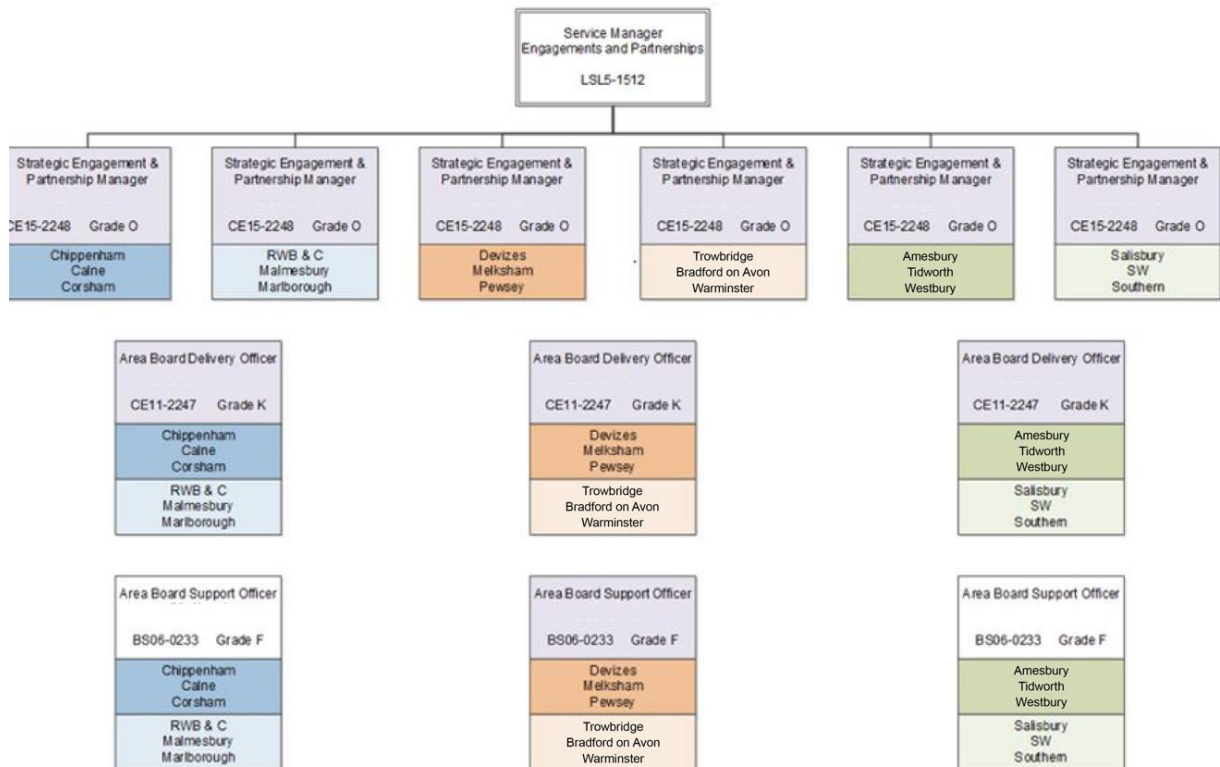
- **Area Board Delivery Officer**

Three dedicated officers that facilitate and support Area Board delivery in an innovative way. The delivery officers will build exceptional relationships with the voluntary and community sector and other key local partners to facilitate projects and initiatives that support the objectives of the Area Board work plans. They will be actively involved in Area Board business meetings, engagement activities, events and working groups to deliver exceptional local and organisational outcomes.

- **Area Board Support Officer**

Three Area Board Support Officers will oversee and effectively implement all grant funding processes. This includes eligibility assessment, reporting, payments, impact analysis, budget monitoring and audit. The Area Board Support Officers will collate and assess data on behalf of the team, facilitate regular communication through online platforms such as Our Community Matters and respond to resident enquiries. They report to the Strategic Engagement and Partnership Managers.

Structure Visual



The post holders are as follows:

- Andrew Jack, (01225 713109 or andrew.jack@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Malmesbury, Marlborough, Royal Wootton Bassett and Cricklade
- Ros Griffiths, (01225 718372 or ros.griffiths@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Corsham, Chippenham and Calne
- Liam Cripps, (01225 713143 or liam.cripps@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Bradford on Avon, Trowbridge and Warminster
- Richard Rogers, (07771547522 or richard.rogers@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Melksham, Devizes and Pewsey
- Graeme Morrison, (01225 713573 or graeme.morrison@wiltshire.gov.uk), Strategic Engagement and Partnerships Manager - Westbury, Amesbury, Tidworth
- Karen Linaker, (01722 434697 or karen.linaker@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - South West, Salisbury, Southern Wiltshire
- David Holker, Area Board Support Officer (North)
- Catherine Russell, Area Board Support Officer (South)

The three vacant Area Board Delivery Officer roles and the central Area Board Support Officer role are currently being recruited to.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 22/08/2022

Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

Service:	Employment and Skills
Date prepared:	18/8/22
Further enquiries to:	Emily Hughes, Team leader Building Bridges
Direct contact:	Emily.hughes@wiltshire.gov.uk

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: www.buildingbridgessw.org.uk

Area Board Briefing Note – Temporary Events Notices

Service:	Place – Public Protection – Licensing
Date prepared:	7 September 2022
Further enquiries to:	Linda Holland, Licensing Manager
Direct contact:	Linda.holland@wiltshire.gov.uk

At a recent Licensing Committee meeting Members requested a briefing to note for Area Boards to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003.

What are Temporary Events Notices and how are they used:

A Temporary Event Notice (TEN) is a standalone permission which permits licensable activities (sale of alcohol and regulated entertainment) for a short period of time., for a maximum of 168 hours (7 days) for any one event. They were introduced as part of the Government’s light touch approach to the regulation of licensable events.

A Temporary Event Notice may be used to cover outside functions, extensions to licensed hours for licensed premises, charity events, weddings, off sales at market, etc.

A TEN is not an application for a licence and the Council as Licensing Authority does not approve the application it merely permits the event.

Who can apply for one ?

Anyone over 18 years of age can apply for one, within certain restrictions

Temporary Event Notices are subject to following restrictions:

- no more than 20 events or 26 days to be granted for any premises / location within a calendar year (increased for 2022/2023 following Covid)
- a **personal licence holder** may apply for a maximum of 50 events in a calendar year
- a **non-personal licence** may only apply for a maximum of 5 events in a calendar year
- no two temporary event notices can be applied for the same premise without a break period of 24 hours between events
- no more than 499 persons may attend at any one time, including all staff and performers
- no temporary event notice can exceed 168 hours / 7 days in time.
- any associate, relative or business partner of the premise user is considered to be the same premises user in relation to the restrictions.

If any of the limitations are exceeded the application will be rejected by the Licensing Authority. If the applicant still wants to go ahead with the event and there is sufficient time for the required legal process, they can apply for a premises licence or club premises certificate.

There are two types of Temporary Events Notice

Standard temporary event notices

Served on the Licensing Authority and responsible authorities a minimum of 10 working days prior to an event, with the required fee of £21.

The 10 working days' notice does not include bank holidays or weekends and does not count the day the application is received or the day that the event starts.

Late temporary event notices

A late temporary event notice is one served 5 - 9 days working days before the event. With the required fee of £21.

The 5 working days' notice does not include the day the notice is given or the day of the event. The same working day restrictions apply, it does not include bank holidays or weekends.

Number restrictions apply to late temporary events notices

A personal licence holder is limited to **10 late** temporary event notices each calendar year and a non-personal licence holder is limited to **2 late** temporary event notices each year.

Who can object to a temporary events notice?

Only Wiltshire Police and the council's Environmental Pollution and Control Team in Public Protection can object to a temporary event notice if they consider the event would undermine any of the 4 licensing objectives as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm.

The Licensing Team, the public and other public bodies are **not** permitted by the Licensing Act to have a view or object to any Temporary Events Notice.

Once a temporary event notice is submitted, both responsible authorities have a maximum of 3 working days to submit an objection to the Licensing Authority.

On a standard temporary event notice if an objection is received then the Licensing Authority will arrange a Licensing Sub Committee hearing to determine the notice. A hearing will take place to decide to approve, add conditions or reject the notice.

On a late temporary event notice, if an objection is received the temporary event notice will be rejected and a counter notice issued, and the event will not be authorised.

What powers does the Licensing Authority have to stop a permitted temporary event once it has started?

Licensing authorities have no power under the Licensing Act 2003 to stop permitted temporary events once they have started. A local authority may have powers under other legislation for example: to deal with a statutory nuisance.

How many temporary events notices does the council receive annually?

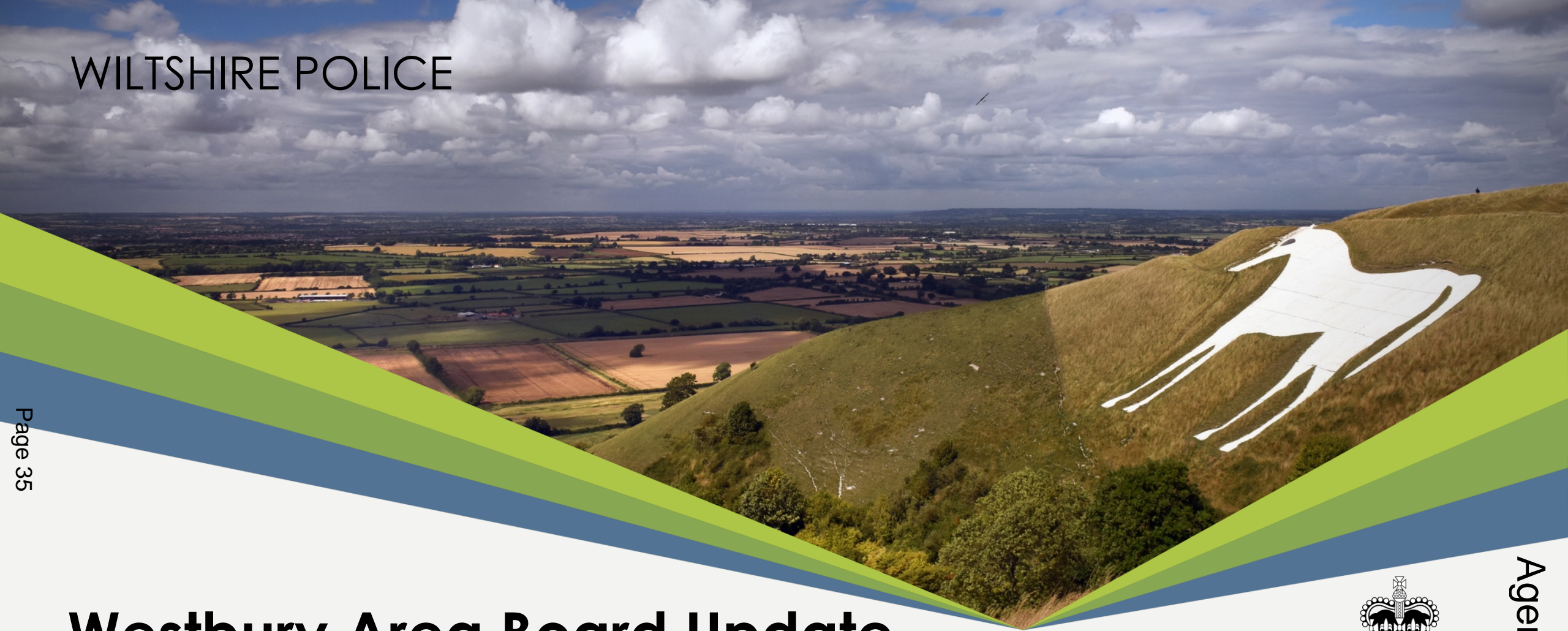
Year	Number	Explanation
2018	2210	
2019	2171	
2020	427	Impacted by Covid
2021	586	Impacted by Covid
2022	1234	Up to 7 th September

Useful links

[Temporary event notices - Wiltshire Council](#)

[Temporary Events Notice \(England and Wales\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

WILTSHIRE POLICE



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Westbury Area Board Update

Warminster Community Policing Team

September 2022



Agenda Item 6.

Your CPT – Warminster & Westbury

Inspector: Insp Al Lumley

Neighbourhood Sergeant: Sgt Louise Oakley

Neighbourhood Officers:

PC Victoria Howick

PC Mike Obern

PC - Vacancy

PCSOs:

Leigh Holcombe, Roland Revers (Warminster)

Neil Turnbull (Mere, Tisbury)

Stewart Hunt, Alice Moore (Westbury)

Performance – 12 Months to June 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 10.5% in the 12 months to June 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 18.1% increase in violence without injury crimes in the 12 months to June 2022.
- In June 2022, we received:
 - 9,427 '999' calls, which we answered within 8 seconds on average;
 - 11,522 '101' calls, which we answered within 16 seconds on average;
 - 12,522 CRIB calls, which we answered within 2 minutes and 27 seconds on average.
- In June 2022, we also attended 1,718 emergency incidents within 9 minutes and 36 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	42,401	100.0
Violence without injury	7,456	17.6
Violence with injury	6,268	14.8
Criminal damage	5,139	12.1
Stalking and harassment	4,172	9.8
Public order offences	4,104	9.7
Other crime type	15,262	36.0

Warminster CPT

Crime Type	Crime Volume	% of Crime
Totals	2,806	100.0
Violence without injury	438	15.6
Violence with injury	400	14.3
Criminal damage	388	13.8
Public order offences	287	10.2
Stalking and harassment	277	9.9
Other crime type	1,016	36.2

Stop and Search information for Warminster CPT

During the 12 months leading to May 2022, 65 stop and searches were conducted in the Warminster area of which 46.2% related to a search for controlled drugs.

During 64.6% of these searches, no object was found. In 29.2% of cases, an object was found. Of these cases 64.6% resulted in a no further action disposal; 26.2% resulted in police action being taken; 7.7% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 48 stop and searches
- Black or Black British – 3 stop and searches
- Asian or Asian British – 3 stop and searches
- Mixed – 2 stop and search

Performance – Hate Crime Overview

Force

Hate Crime is reporting as stable, with a slight loss of seasonality since the impact of Covid. Volumes are now reporting flatter across the year. Year on year reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

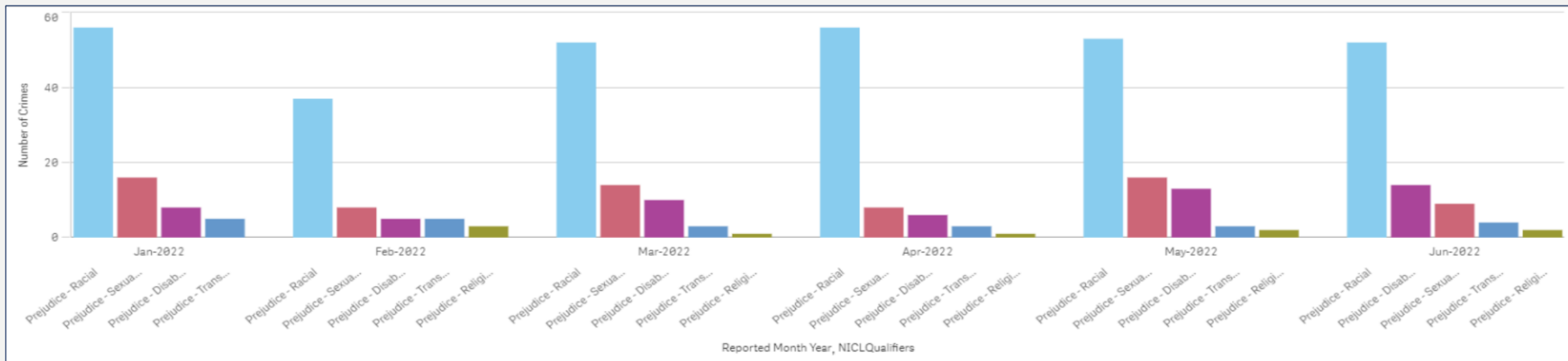
Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

Warminster CPT

	Number of Crimes	Change (number)	Change (%)
Total	65	8	14%
Prejudice – Racial	27	-5	-15.6%
Prejudice – Sexual orientation	16	6	60.0%
Prejudice - Disability	20	6	42.9%
Prejudice - Religion	1	-2	-66.7%
Prejudice - Transgender	4	2	100.0%

Year on year comparison June 2021 to June 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to June 2022)



Local Priorities & Updates

Priority	Update
Farewell to some of the team...for now.	Since the last Area Board we have had to say farewell to some of the neighbourhood team. PC Dan Chavantre and PCSO's Dan Gill and Chris Doyle have left. The good news is that they are continuing to work for Wiltshire Police, just in different roles. The PCSO's have left to begin roles as police officers and so we hope their local knowledge means they will come back to this area to make best use of the many community contacts they have each built up over the years.
Two wheeled ASB	We've had a number of reports of people on motorbikes, e-bikes and e-scooters being ridden around Westbury recklessly and causing annoyance. Some of these reports include motorbikes being ridden on pavements and through parks. We have been conducting patrols and have arrested an individual in relation to this who has been questioned and remains under investigation. Any sightings of a similar nature should be reported to the police so that we can continue to respond.
Op Siege	Victims of residential burglaries will now be visited by a member of the local neighbourhood team to be given a 'SelectaDNA' kit and shown how to use and register it. These kits mark valuable property with a special material that leaves a specific trace behind which can help identify stolen items. SelectaDNA kits can be bought online, but the company have teamed up with Wiltshire Police to ensure victims of crime don't become repeat victims. The neighbourhood team provide crime prevention advice and material during the same visit. Feedback from the public so far has been very positive and our staff have been working hard to promote the initiative.
PEEL Inspection Progress	Following on from the announcement of the PEEL inspection by HMICFRS where Wiltshire Police were placed into 'special measures', we are please to say that progress in improving the areas most critical are well underway. Significant changes to team structures have been made to ensure serious and complex criminal investigations get a more consistent service, as well as a review underway for the structure of uniformed policing across the county. The PCC and C/Constable will be attending the Policing Performance Oversight Group (PPOG) in London on the 19 th Sept to provide an update to HMICFRS.

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The first paragraph says: "To contact your CPT about a community-related matter, such as a school visit, then please email WarminsterAreaCPT@wiltshire.police.uk. Please note that this mailbox is not monitored 24/7." The second paragraph says: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final line says: "You see a map of [crimes in the Warminster area](#) by visiting www.police.uk".

Dorset & Wiltshire Fire and Rescue Service presented the latest video update at our recent Authority meeting. This edition summarises some of the notable incidents that we have attended, and the good work being achieved across the Service in the last three months.

Public video: <https://youtu.be/4AFZoVIszBQ>

Please feel free to pass this link on to others as part of your communications and engagement with your communities.

Kind regards

Rebecca Knox
Chair
Dorset & Wiltshire Fire and Rescue
Authority

Ben Ansell
Chief Fire Officer
Dorset & Wiltshire Fire and Rescue
Service

Update for Wiltshire Area Boards

August 2022

Winter Planning

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans. We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter. One important aspect of our future plans is the delivery of a Virtual Ward model. Virtual Wards allow patients to get the care they need at home safely and conveniently, rather than being in hospital.

Fiona Slevin-Brown, Wiltshire Place Director, is providing Executive leadership across the BSW programme to enable successful roll out of this programme across all three Places.

In addition, our winter plans will encompass the continuation of additional bed capacity to support wider adoption of discharge to assess. Further work to support the timely discharge of patients out of hospital will continue with specific focus on securing additional domiciliary care provision in South Wiltshire. This will contribute to the much needed capacity required to help with the expected challenges for this coming winter period.

Primary Care Update

In March 2022 NHS England published 'Enhanced Access for General Practice' guidelines, the aim is to improve access to GP services outside of core hours.

The new service which goes live from 1st October 2022 will provide more appointments for patients between the hours of 6.30pm – 8pm Monday to Friday, and 9am to 5pm on Saturdays. Details on how this will be delivered at a Primary Care Network and practice level will be communicated directly with local registered patients in the coming weeks.

Connecting with our Communities (CWOC)

The Wiltshire Integrated Care Alliance CWOC work stream is focused on empowering our communities and ensuring their voices are heard through the design and delivery of the work of the Alliance, paying particular attention to inclusion of our most vulnerable and marginalised residents. This workstream will be informed by the latest NHSE guidance outlining the revised legal responsibilities for statutory NHS

organisations <https://www.england.nhs.uk/publication/working-in-partnership-with-people-and-communities-statutory-guidance/>

A CWOC away day is organised for the 30th August at County Hall, with invites being extended to representatives of the Wiltshire VCSE, and local statutory partners. The purpose of the away day is to work towards strong community engagement, including the planning of listening events within various communities within the Wiltshire footprint.

Dr Amanda Webb appointed to Chief Medical Officer

Amanda has served as Swindon Locality Clinical Chair for BSW since 1 April 2020 having previously been a member of the Governing Body of Swindon CCG and Clinical Director for the Brunel 1 Primary Care Network.

She is dedicated to improving population health and wellbeing and to addressing inequities in health and life opportunity for the people of BSW. Amanda has a particular interest in workforce retention and career development and founded the national Phoenix GP Programme.

Amanda trained at both Cambridge and Oxford University, before qualifying as a GP in 2012 and joining Westrop Medical Practice in 2014 with specialist clinical interests in paediatrics and women's health.

The process of appointing a Wiltshire Health Care Professional Lead Role is underway, and details of the successful candidate will be shared when appointed.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone.

A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 9th August 2022			
1.	Attendees and apologies			
		Matthew Dean (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Gordon King (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Keith Rayward (Bratton Parish Council) John Pollard (Edington Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Denise Nott (Wiltshire Council)		
	Apologies	Chris Johns (Edington Parish Council)		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 6 th June 2022		
3.	Financial Position			
		The available budget at the start of the meeting is £7612.78 The contribution level for Parish/Town Councils is set at 30%. Allocations made at meeting:		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Alfred Street, Westbury – 20mph Speed Limit TRO - £2500 (£1750 LHFIFG / £750 TC) Hawkeridge Traffic Signals – CCTV camera - £3000 (£2000 LHFIFG / £1000 PC) Remaining budget: £3862.78		
4.	Top 5 Priority Schemes			
a)	18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane). 18-21-7 Slag Lane, Westbury Request for Traffic Calming	Westbury Town Council confirmed preferred option is 'high level intervention' and agreed a contribution of £1073.75 to the topo survey. KR has placed an order for the survey to be undertaken. The total cost of the survey is £4295 with CATG allocation of £3221.25 and £1073.75 from WTC. Likely cost of providing the full length footway is approx. £100k. There are items to resolve including land negotiations and drainage. KR suggested delivering in two phases. Phase 1 being the section from Rosefield Way to the rail bridge costing in the region of £50-60k. CATG agreed to submit a substantive bid relating to Phase 1 with a £4000 contribution. KR to provide plan and cost to Town Council before August 16 th to allow council to consider its contribution. KR to prepare submission form and liaise with CK. Substantive bid submitted.	Survey data received in July. KR to undertake analysis and provide to group. It was agreed that the substantive bid is to proceed as planned. WTC are to discuss contribution to bid at HP&D.	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>CK asked if it is possible to remove this route as the alternative for vehicles which cannot travel under the Station Road bridge. KR will discuss with Bridges team.</p> <p>MS stated that Westbury Town Council have some concerns regarding the scheme and whether it addresses the concerns raised by residents. This is as a result of complaints from residents regarding the proposal.</p> <p>MS to report back following the town council HP&D meeting on 15th November as to whether town council support is withdrawn.</p> <p>KR explained that the scheme would not proceed without the support of the town council.</p> <p>The substantive bid for this scheme was unsuccessful by a narrow scoring margin.</p> <p>WTC have asked that the scheme be reviewed to ensure the option put forward is most appropriate.</p> <p>KR to get quote for an origin-destination survey to determine levels of through traffic on Slag Lane and Frogmore Road.</p> <p>KR explained surveys in 2015, 2017 and 2019 recorded average speeds of 24/25mph and 85th %ile around 29/30mph indicating that this location meets the criteria for a sign only 20mph speed limit and does not indicate a speeding issue with general traffic.</p> <p>A further traffic survey is to be undertaken.</p>		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Quote for O&D survey is £3500.</p> <p>Due to proposed changes to LHFIG and substantive bids, contributions to bids should be a minimum of one-third the annual allocation. Therefore, this scheme requires an additional £3000 allocation for substantive bid.</p> <p>It was agreed to allocate an additional £3000 to the substantive bid.</p> <p>It was agreed that the O&D survey should proceed, subject to a contribution from Westbury Town Council. Allocation £2450 LHFIG / £1050 WTC.</p>		
b)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>On 23rd November 2020 a meeting was held remotely between Selwood Housing, Wiltshire Council and Westbury Town Council.</p> <p>One of the actions for WTC HP&D committee to consider, was an Experimental Traffic Order for the area. The experimental traffic order could be time limited to target the worse times of the day and may be more acceptable to residents. An experimental traffic order would allow an opportunity to gauge the success and impact of school parking. This would be supported with targeted enforcement.</p> <p>WTC HP&D committee voted in support of the Experimental Traffic Order –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>For CATG information, WTC HP&D committee asked that the Town Clerk writes to the schools in Oldfield Park about the issues with</p>	<p>TRO documents drafted for advertisement however Selwood have requested additional restrictions via WTC.</p> <p>KR suggested that given lack of available space for parked cars to move to, a H bar marking to keep the driveway clear (based on concern raised) would be most appropriate in first instance. GK agreed with this. MS agreed but was concerned that parking</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>parking and ask the schools to remind parents they can park in Railway Close car park.</p> <p>KR has also asked the WC Road Safety team to contact both schools and undertake a visit to review the existing arrangements around school drop off and pick up. The schools will also be encouraged to take up the walking, cycling and scooter training initiatives offered by WC.</p> <p>KR has reviewed available parking at Railway Close around school drop off times and there are limited available spaces. Group may need to consider alternative action.</p> <p>STP advisor will contact both schools to discuss Taking Action on School Journeys fund. School can access funding for improvements to encourage more walking and cycling.</p> <p>KR reported that STP advisor had contacted schools, but they have not taken up the offer.</p> <p>GK asked KR to update Cllr Dean regarding this issue. GK will raise travel plan with Junior school headteacher.</p> <p>Parking enforcement will take place. KR to also liaise with PCSO.</p> <p>KR also to review options for waiting restrictions on Queens Road and Oldfield Park</p> <p>The schools will not be preparing travel plans at this time.</p>	<p>opposite may continue to be a problem.</p> <p>It was agreed to proceed with H bar marking alongside waiting restrictions when implemented. No additional funding needed.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>KR to prepare a proposal for an ETRO for waiting restrictions on Queens Rd etc for the group to consider.</p> <p>To be moved to top 5 priorities.</p> <p>Proposal for parking restrictions on Queens Road and Oldfield Park circulated with tracker for consideration.</p> <p>Estimated costs are £2000 for TRO advert and £2500 for implementation.</p> <p>KR has also contacted to Traffic Signals re: options for preventing vehicles mounting the footway near crossing. Awaiting response.</p> <p>The group supported the proposed parking restrictions and agreed to allocate funding for the TRO advertisement. Allocation -£1400 LHFIG / £600 WTC (tbc) – total £2000.</p>		
c)	18-20-18 Bratton Road Westbury – narrow section	<p>KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with drivers approaching around a bend without forward visibility of a queue.</p>	<p>Based on the increase from LHFIG, WTC agreed to increase their contribution from £4,000 to £5,500</p> <p>Substantive bid to proceed.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The group discussed the issue and the town council felt that priority to those approaching from the town centre should be given further consideration.</p> <p>GK provided an update that residents are concerned about frequent road rage incidents and confrontation</p> <p>KR presented option for priority working with footway widening. It would be necessary to remove some on-street parking. Overall cost with footway widening would be £25,000. Signing and road markings only would be £9,000. KR recommends footway widening option to improve pedestrian environment and remove any doubt about road width.</p> <p>GK supported this approach, as does MS and other councillors. GK suggested substantive bid be made in 22/23 to fund this scheme.</p> <p>Substantive bid in 22/23. KR to progress design for bid purposes.</p> <p>Scheme to be moved to top 5.</p> <p>CATG contribution agreed - £4000. WTC contribution to be advised</p> <p>Due to proposed changes to LHFIFG and substantive bids, contributions to bids should be a minimum of one-third the annual allocation. Therefore, this scheme requires an additional £3000 allocation for substantive bid.</p> <p>LHFIFG agreed an additional £1500 toward the substantive bid. The town council are to consider their contribution and report back.</p>		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Following the meeting, KR sought clarification regarding the 1/3rd contribution to substantive bids and it was confirmed that this can be made up of funding from both the LHFIG and town and parish contributions. It does not need to be solely made up from the LHFIG funding.</p>		
d)	<p>18-21-10 Hawkeridge Road, Westbury Request for ANPR at Bus Gate</p>	<p>Westbury Town Council Highways Planning and Development (HP&D) Committee to refer to Community Action Transport Group (CATG) a proposal for an ANPR control at the existing 'bus only' gate. These works to be included in the substantive Slag Lane/Frogmore Rd scheme.</p> <p>Please see supporting documents with the full details.</p> <p>At a meeting held on Monday 18th October 2021, Westbury Town Council Highways, Planning and Development Committee supported the above issue/request being referred to the Community Area Transport Group (CATG) to investigate a proposal and advise on costs for an ANPR control at the existing 'bus only' gate. These works to be included in the substantive Slag Lane/Frogmore Road scheme.</p> <p>The group supported this request and agreed that further work to prepare a detail design and robust cost estimate should be undertaken.</p> <p>MS suggested that the Town Council may be willing to make a substantive contribution to cost, or cover in entirety.</p> <p>To be moved to top 5 priority.</p>	<p>WTC agreed to funding the work at a cost of £20,000 from CIL. This has been approved by WTC.</p> <p>It was discussed, and agreed, that no contribution is required from Heywood & Hawkeridge PC as this is within WTC area.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Outline plan circulated with note tracker. Cost estimate prepared and likely cost is £20,000.</p> <p>Discussions re electrical supply ongoing – this will inform further detail design work.</p> <p>Some changes to signing and the current layout are needed and included in estimate.</p> <p>The town council are seeking to fund this in entirety. A detail design and updated costing following confirmation of electrical supply details will be provided.</p>		
5.	Other Priority schemes			
a)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	<p>It was agreed to wait for the traffic survey results before determining the next course of action.</p> <p>Survey requested to take place at top and bottom of Newtown.</p> <p>KR to liaise with traffic surveys re: locations. Await outcome of traffic survey.</p> <p>KR to review options.</p> <p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p>	Carriageway roundels to be implemented as part of ad-hoc lining over summer.	To note

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	Item	Update	Actions and recommendations	Who
		<p>Speeds do not indicate a need for enforcement however KR to review options for managing vehicle movements. Carriageway roundel stating '30' could be provided alongside terminal signs at top of Newtown. This would cost £300 as part of the ad-hoc lining programme.</p> <p>The existing parking constrains vehicle speeds within the residential area.</p> <p>The surveys show the route is well used, particularly at weekends, however as the route to the White Horse this is to be expected.</p> <p>Consideration could be given to 'pedestrian in road' warning signs on the section towards Long River Road if there are concerns regarding pedestrian safety in this location.</p> <p>The group agreed funding for a carriageway roundel as above. Allocation £210 LHFIFG / £90 WTC – total £300.</p> <p>Letter to be sent by area board / councillors to PCC regarding enforcement.</p>		
b)	18-20-20 Newtown, Westbury – request for 'unsuitable for HGV' sign	<p>The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.</p> <p>Await outcome of traffic survey.</p> <p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p>	On hold pending further survey	To note

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	Item	Update	Actions and recommendations	Who
		<p>Survey showed 9 return large vehicle movements per day on average. This is not excessive and accounts for required access.</p> <p>To be reviewed following further survey. On hold until Summer 2022</p>		
c)	18-21-3 Alfred Street, Westbury	<p>Request: I am a resident of BA133DY area for the past 3 years and have noticed more motorists speeding down our road. It's the straight stretch in front of the Horse and Groom pub. All the houses on this road, their gates open onto the road not a pavement and is a double yellow line area, so no cars are parked. We really need speed restrictions in place, speed bumps or islands. Something to make us safer leaving our property and the people leaving the pub.</p> <p><u>Westbury Town Council – Extraordinary Highways, Planning and Development Committee Meeting – Monday 22nd March 2021</u></p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee ask CATG to consider traffic calming in this area, appropriate signage to discourage non-residential vehicles and HGVs</p> <p>Traffic survey requested. Await completion</p> <p>Traffic survey results circulated with note tracker.</p> <p>Consideration may be given to introduction of 20mph speed limit (sign only) to include streets leading off Alfred Street.</p>	<p>It was agreed to proceed with TRO advert. Funding was agreed at £2500 (£1750 LHFIFG / £750 WTC) subject to confirmation of contribution from WTC.</p> <p>KR to also prepare proposal plan and cost estimate for implementation to be discussed as next meeting.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		The group agreed that a 20mph speed limit should be given consideration. A signing proposal and cost estimate is to be prepared.		
d)	Bratton – Lower Road/B3098/Stradbrook Crossroads	<p>Concerns regarding safety at crossroads. Request for improved signing. Documentation from Keith Rayward attached.</p> <p>CATG requested this be investigated to determine what improvements can be made.</p> <p>KR to provide plan and cost estimate to Parish Council and to CATG by next meeting.</p> <p>CATG agreed to proceed with proposed signing and road marking improvements (attached).</p> <p>Total £1050 - £735 CATG and £315 BPC confirmed.</p>	Works pack and order being prepared alongside 20mph speed limit implementation. To be completed by end October.	To note
e)	18-21-6 Leigh Road, Westbury Extension of Footway	<p>Request: I have to bring this to your attention. Matravers School leading into Leigh Road I really think the path should be extended past the railings as I seen about dozen school kids walking along there towards Springfield road and the traffic was busy and it's an accident waiting to happen. The footway should be extended.</p> <p>At a meeting held on Monday 20th September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p>	<p>MD & KR to arrange meeting with Matravers Head to discuss travel plan and school traffic.</p> <p>Holding response to be provided to resident.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>KR to review options including:</p> <ul style="list-style-type: none"> • Discussion with Matravers re use of pedestrian gate and potential for fence to be moved back. • Relocation of utility post <p>Enhancement of dropped kerb crossings to encourage pedestrians to cross</p> <p>Relocation of utility post would require extensive diversions due to the number and location of connections relating to overhead cables. This is likely to cost in excess of £10,000, if deemed possible by the utility company as a standalone change.</p> <p>Due to the narrow footway width at the existing dropped kerbs, there is no scope to provide bollards to highlight the crossing point.</p> <p>Matravers to be contacted to encourage opening of pedestrian gate at this location to allow school children to access, takin away the need to walk further along Leigh Road.</p>		
f)	18-21-11 Coach Road Westbury	<p>Coach Road is access to Coach Road Farmhouse and the Farm only. (Except for Access). It is used as a rat run and drivers speed excessively down the single-track lane. Our cat has been killed and God forbid this happens to our children. We like this to stop. We also have children racing motorbikes down the lane.</p> <p>More signage and clearly indicating 'No Access'</p> <p>Speed bumps</p> <p>Barrier</p> <p>Anything to stop people driving through here!!</p>	<p>Signing review underway.</p> <p>The View have committed to reminding customers that access is from A350. CEM also issued information on social media.</p>	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Town Council At a meeting held on Monday 15th November 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>Westbury Town Council have asked the police to do some spot checks and enforcement in the area.</p> <p>Signing to be reviewed, including low bridge signing.</p> <p>Concerns raised about frequent fly tipping. KR to liase with enforcement team to establish extent of issue.</p>	<p>KR to check if Heywood PC have any concerns as this is within their area. KR also to flag flytipping concerns with enforcement team.</p>	
g)	18-21-12 Wellhead Drove, Westbury	<p>Dangerous junction – Wellhead Drove/A350 Speeding traffic – Wellhead Drove</p> <p>Provide more adequate warning signs for drivers on the A350 that there is danger of merging traffic ahead to slow them down more. Enforce a residential speed limit on Wellhead Drove of 20mph.</p> <p>Town Council At a meeting held on Monday 15th November 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p>	<p>WTC have confirmed financial contribution. TRO to be advertised. KR to advise of advert dates once known.</p> <p>KR & DN to discuss vegetation trimming and update next meeting.</p>	KR / DN

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG. With a request that that the 30mph speed limit be moved further back and Wellhead Drove become a 20mph limit.</p> <p>Traffic survey to be requested for Wellhead Drove to determine the existing speed of vehicles.</p> <p>Wellhead Drove is currently subject to national speed limit. KR to determine if the 30mph speed limit can be extended to cover Wellhead Drove and review signing etc on approach to crossroads.</p> <p>Propose extension of 30mph speed limit to include Wellhead Drove, with required signing.</p> <p>This would require a TRO. Overall implementation costs (with signing) of £3000.</p> <p>Recommend significant vegetation trimming alongside A350 to improve visibility and light conditions through crossroads. Trimming should include high level branches overhanging carriageway.</p> <p>Much of this is within private ownership therefore contact by Area Highways required. It was agreed to ask for a letter to be sent out.</p> <p>The group agreed to fund the TRO advert and implementation costs. Allocation £3000 - £2100 LHFIG / £900 WTC (tbc)</p>		

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	Item	Update	Actions and recommendations	Who
h)	18-21-13 Clivey, Dilton Marsh	<p>The PC is requesting consideration be given to options for managing speed along the B3099 at the Clivey crossroads and up into the village. Vehicles speed along this stretch of road which is used frequently by horse riders, cyclists, and walkers. Residents have requested a lowering of the speed limit from 60 mph to 40 mph for safety reasons.</p> <p>The PC would like Wiltshire Council to investigate options to address the speeding issue</p> <p>SW to speak with parish council. May be appropriate to consider measures other than change in speed limit to assist vulnerable road users</p> <p>The group discussed the issues faced by walkers and horse riders along this route due to the lack of footway and vehicle speeds. KR to prepare a proposal and estimate for improvements to signing and/or other measures to mitigate this.</p>	<p>KR to progress ahead of next meeting.</p> <p>SW confirmed that danger to horse riders is the main concern currently.</p>	KR
i)	18-21-14 Charlton Hill, Edington	<p>Due to the increase in the number of delivery vans some residents of Charlton Hill have had damage to their property caused by vans attempting to reverse onto private property to turn round or just trying to reverse back down the hill.</p> <p>There is also an issue of vans having to reverse onto the Westbury Road which at times is congested with parked cars opposite the junction.</p> <p>Pat Whyte has visited the area and spoken to one of the residents and he suggests that an increase in signage would go some way to reducing the problem. A new set of signs at the entrance to Charlton Hill</p>	<p>To be taken forward by Denise Nott (Area Highways). DN updated the group that the current workload for her and the technician for Westbury is high, but this will be progressed when resources allow.</p>	DN

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	Item	Update	Actions and recommendations	Who
		<p>stating that there is no turning area at the end, also a sign stating that numbers 8 and 9 Charlton Hill can best be accessed from Tinhead Road.</p> <p>We have submitted a parking issue request for double yellow lines opposite this junction earlier this year, if this is successful this will also reduce the hazard for vehicles having to reverse onto the main road.</p> <p>Signing to be reviewed and proposal/estimate prepared</p> <p>Sign to be provided under street nameplate stating 'No Turning' And 'For nos 8 & 9, use Tinhead Rd'. Example provided with tracker.</p> <p>The estimated cost is £200.</p> <p>It was agreed to allocate funding £140 LHFIFG / £60 PC – total £200</p>		
j)	18-21-15 Alfred Street, Westbury	<p>I am highlighting the problems I am experiencing with the ongoing problem of lorries attempting to turn into Alfred Street from the Warminster Road.</p> <p>Last Monday 29/11/21 around 16.00pm I was upstairs in my house when I heard a very large bang. By the time I came down and opened my front door to find my wall had been hit and the bricks were in the road in Alfred Street, my gate had been completely damaged, and I had to climb over the wall to remove the bricks from the road. The driver had vanished!</p>	<p>Signing review underway.</p> <p>Provision of bollard being taken forward by Denise Nott.</p> <p>KR to provide update for resident.</p>	<p>KR</p> <p>To note</p>

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	Item	Update	Actions and recommendations	Who
		<p>This is the second time my wall has been damaged in the last six months. I am awaiting my insurance Company's assessment of the damage on Wednesday 8/12/21.</p> <p>I have experienced several more incidents of lorries attempting to turn into Alfred Street from outside my house when I go to speak to them they all say the same thing their sat navs tell them to turn into Alfred Street and they are all attempting to arrive on the A350!</p> <p>The lack of signage in Westbury is appalling, we have lorries not being able to find Morrisons or Arla, and they are juggernauts!!</p> <p>I am asking for help from the council, the HGV sign erected outside my house is ignored by all the lorries. I am constantly having to go and confront lorry drivers from trying to turn left into Alfred Street which is impossible, I am having two to three incidents every day.</p> <p>I need bollards to protect my property on the pavement. I think a simple solution would be to erect a sign saying A350 straight ahead next left after Alfred Street for HGVs.</p> <p>Town Council At a meeting held on Monday 20th December 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee discussed and agreed to ask CATG to consider other options, including additional signage in the area, for example clearer signage to the A350.</p>		

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	Item	Update	Actions and recommendations	Who
		<p>Signing on A350 Warminster Road to be reviewed to ensure signing is visible and directing vehicles correctly.</p> <p>Proposal and estimate to be prepared, including bollard to protect wall.</p> <p>Propose a reboundable bollard be installed next to lighting column to protect wall. Estimated cost £300.</p> <p>It was agreed to fund bollard install ahead of signing review being complete. Allocation £210 LHFIFG / £90 WTC – total £300</p>		
k)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p> <p>The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution</p> <p>Substantive bid to be made in next round. Closing date this year is 17th September</p> <p>CATG allocation of £1000.EPC £1000</p> <p>Substantive bid for 22/23 funding was successful.</p> <p>KR to progress legal advert.</p> <p>Advertisement complete and no objections received. Works order for implementation being prepared.</p>	<p>Implementation has been delayed but completion expected Nov/Dec 22.</p>	<p>To note</p>

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	Item	Update	Actions and recommendations	Who
		To be moved to other priority schemes until complete.		
l)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	<p>The speed limit assessment has been ordered with Atkins but there will be a delay to the assessment being completed due to the current restrictions in place for Atkins employees.</p> <p>Atkins have completed site assessments and are awaiting additional data.</p> <p>KR to check with Traffic Signals regarding status of signal junction on list for replacement.</p> <p>Atkins to provide report early Feb.</p> <p>The junction is currently around position 58 in a condition survey of approx. 201 signal installations in the County.</p> <p>Atkins report circulated with note tracker. No changes recommended.</p> <p>The group expressed disappointment at the outcome of the speed limit assessment</p> <p>Residents remain concerned regarding the junction and near-miss incidents continue. A resident has prepared information on the matter which is included with this note tracker.</p> <p>KR explained that the signal equipment will be replaced when funding is available, which will allow more changes to be made, but there is no</p>	<p>Centre line and stop lines have been refreshed and vegetation cut back where needed.</p> <p>Intergreen times have been changed to ensure more time for side road traffic to exit.</p> <p><u>Options from Traffic Signals</u></p> <p>Atkins traffic signals have put together options, with costs, for improvements ranging from changes to pole positions to full refurbishment. This ranges from £6k to £60k+ but many of the options do not offer best value if the junction is to be refurbished in the future.</p>	To note

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	Item	Update	Actions and recommendations	Who
		<p>timescale for this. In the short term, KR will contact the signals team to ask if any further changes can be made now and to highlight the ongoing issues. The need for markings to be refreshed will also be raised with Area Highways.</p> <p>Item is to be moved to other priority schemes.</p>	<p>A lower cost option to consider in the interim would be to use the speed assessment loops to generate demands to bring the signals out of all red earlier – at present if the signals is resting on all red I believe it will only come out of that when a driver hits the X loop at 39m. At 40mph they cover this in about 2 seconds. What drivers SHOULD be doing is tapering their speed until they see green come up. What they may be doing, is assuming that green will come up, as perhaps it does normally, so not tapering their speed – but of course when its red due to an emerging vehicle - it doesn't. Basically, we would be catering for poor driving and impatience if we did this – not normal practice – but it is do-able and</p>	

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	Item	Update	Actions and recommendations	Who
			<p>could make it safer. Cost about £3k</p> <p>The CCTV camera option is favoured by LHFIFG and to be discussed by parish council. The group allocated £3,000 (£2000 LHFIFG, £1000 PC) subject to PC contribution confirmation.</p>	
m)	18-20-8 Bratton – 20mph Speed Limit Assessment	<p>BPC would like to pursue implementation of a 20mph speed limit on Lower Road and Court Lane. Estimated cost is £4500 with 50% contribution offered by BPC. CATG agreed to progress. Funding £4500 (£2250 CATG, £2250 BPC).</p> <p>TRO documentation to be passed to TRO team for legal advert Advertisement complete and no objections received. Works order for implementation being prepared. To be moved to other priority schemes until complete.</p>	<p>Implementation has been delayed but anticipate completion by end of Oct.</p> <p>Keith Rayward highlighted concerns from parishioners regarding collisions on Lower Road / Court Lane.</p>	To note
n)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	<p>Excessive speed of traffic on some parts of the B3098 through the village which has very few pavements causing an increased danger to pedestrians and other road users</p> <p>The Chair of the Council has met with the Senior Highways engineer on site to discuss the issue. There are two main areas of concern, firstly the section of road from the 30mph sign at the Bratton end of the road</p>	<p>Traffic surveys received and provided with note tracker.</p> <p>KR to prepare proposal ahead of next meeting.</p>	KR

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	Item	Update	Actions and recommendations	Who
		<p>through to the junction with Greater Lane. Regular speed watch sessions undertaken in this location always record a number of vehicles in excess of 36mph travelling in both directions. This section of road is in a cutting with no where for pedestrians to walk except on the carriageway and this stretch is the only means of access between the village and Sandy Lane (the track onto Salisbury Plain). The second section is between the top of Monastery Road and the farm shop, again regular speed watch session always record vehicles in excess of 36mph.</p> <p>Traffic surveys are being processed (in place at time of meeting).</p> <p>KR to investigate options for improvements and report back.</p>		
o)	<p>18-22-2 Haynes Road/Station Rd/The Ham, Westbury</p> <p>18-22-3 Amazon Way/Station Road junction, Westbury</p>	<p>Due to recent and ongoing developments, traffic travelling along Station Road from the junction with Haynes Road to The Ham has now increased to a level where existing arrangements are no longer appropriate.</p> <p>Residents have contacted the council stating that the sighting issues at some of the new roundabouts are creating problems. The position of the existing zebra crossings and the means for pedestrians, especially school children to access the station safely need reviewing.</p> <p><u>Amazon Way</u> On approaching the roundabout from Amazon Way (Spinnaker Estate) and joining Station Rd visibility to the right is very limited due to the roundabout junction laying too far back and shrubbery, therefore unable to see clearly approaching traffic from under the railway Bridge, also vehicles from Station Rd cannot see traffic waiting on Amazon Way. Traffic from under the bridge approaches roundabout at such a</p>	<p>It was agreed that the requested review will be undertaken. KR to report back to LHFIG</p>	<p>KR</p>

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	Item	Update	Actions and recommendations	Who
		<p>speed that there have been numerous near misses. A fatal accident is waiting to happen.</p> <ul style="list-style-type: none"> • Shrubbery removed or moved back out of line of sight. • Junction markings on Amazon Way moved forward. • More signage to slow down traffic approaching from under bridge on Station Rd or even speed humps.20mph zone. • Sign at moment opposite Mantell Close inadequate and too close to roundabout. • This problem is worse at peak times ie 8-9am and 3.30-6pm <p>Westbury Town Council would like a comprehensive review of the traffic regulations and management of Station Road from the junction with Haynes Road to the junction with The Ham. This is to place particular emphasis on the junctions arising from new developments.</p>		
7.	New Requests / Issues			
a)	18-22-5 Springfield Road, Westbury	<p>Westbury Town Council have received further contact from residents on Springfield Road raising concerns about car parking in front of their homes. This was shared with the Police and they provided the response below. Over the years Westbury Town Council have received many concerns from residents about ongoing traffic and parking issues in the area.</p> <p>Westbury Town Council request that a one-way system be introduced.</p>	<p>KR to circulate previous Taking Action on School Journeys report.</p> <p>MD & KR to meet with head teacher.</p>	<p>KR</p> <p>KR & MD</p>

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	Item	Update	Actions and recommendations	Who
b)	18-22-6 6 Tinhead Road, Edington	<p>The bottom of the steps outside this property are constantly being hit by vehicles and the property owner has had to have repairs undertaken on more than one occasion. The problem arises due to the narrowness of the road and vehicles parking opposite the property.</p> <p>A kerb placed in front of the property protecting the steps and wall, this would also require some bollards being placed in the grass on the other side of the road to stop vehicles parking on the grass as the road width will be reduced.</p> <p>The property owner has been in contact with the PC who have had a conversation with the Area Highways Engineer Denise Nott, who suggested a plastic bollard but this was thought to be insufficient in stopping vans and the like hitting the property.</p> <p>Kerbing and bollards on the grass opposite would seem to be the best way forward. The only other alternative would be an extension to the double yellow lines soon to be painted in the Tinhead Road area.</p>	<p>KR to visit site and report back to LHFIF. Parking opposite property causes vehicles to be closer to steps, causing issue.</p> <p>Group asked that any solution be proportional to the issue.</p>	KR
c)	18-22-7 Road North of Ivy Mill Farm, Edington	<p>I believe I have become a somewhat familiar sign on the local roads 'walking' my assistance dog from my wheelchair. Additionally we have several horses and ponies herd that are ridden, including by four children, including a thirteen year old who cycles from the village twice daily and driven as well as the occasional regrettable but rather inevitable incident of escaped livestock or poultry.</p> <p>The nature of traffic on this road had changed considerably from when we moved here 12 years ago and where we had few worries apart from speeding drivers late at night previously, our fears were confirmed this</p>	<p>KR to undertake site visit and report back to group.</p>	

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	Item	Update	Actions and recommendations	Who
		<p>week when on the same day I had a near miss with a car , our barn cat was killed by a car.</p> <p>As we are regrettably not close to any byways for my disabled adapted carriage that arrives in a month or two I will be almost exclusively carriage driving on the road as we do not have a vehicle large enough to box both ponies AND a carriage away from local roads. We also have children riding out.</p> <p>I wonder if there might be any merit adding a warning sign of riders or disabled 'pedestrian' to help warn the drivers who aren't local that they might be surprised by a slow wheel chair user and dog on roads with no pavements, or children on ponies?</p> <p>i understand the signage might be of limited use - my neighbours have told me despite the cows crossing warning sign they frequently take some 'blue language' from drivers who dislike or are surprised to have to wait for the dairy cows crossing.</p> <p>This is still a rural area which people expect to be able to skip through at s jaunty pace and I think that's fair, its still however a rural area where there are rural hazards like disabled rustics.</p> <p>My feeling is a sign might at least give drivers fair warning.</p> <p>I don't know how much such sogns codt and if for something with a high likely hood of being ignored it's worth asking for community resource to be considered.</p>		

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	Item	Update	Actions and recommendations	Who
		Mostly I am treated very much better in the wheelchair than ever I was on a horse- but of course - that doesn't lessen my concern for the children and adults riding out from my home, not myself on the times I do suffer near misses .		
8.	Other items			
a)	Additional LHFIG meetings	<p>GK requested that an additional LHFIG meeting be added as he does not feel that 4 meetings per year is sufficient.</p> <p>MD asked if that was allowed in accordance with LHFIG terms of reference. KR confirmed this is the case, but that the meetings are to tie in with AB meetings therefore additional meeting may not be beneficial. Officers workloads are also such that there may be no additional actions completed despite an additional meeting.</p>	MD does not support this request at this time, but will revisit at next meeting. Would like to work on reducing the number of items on the agenda ahead of the next meeting.	
9.	Date of Next Meeting: 7th October 2022 – 3pm Hybrid meeting – Teams and County Hall.			

Westbury LHFIG

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£3862.78**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Report To	Westbury Area Board
Date of Meeting	Tuesday, 27 September 2022
Title of Report	Westbury Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Westbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/23</u>	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 15,716.00	£ 12,892.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 10,316.00	£ 7,372.50	£ 7,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG755	Community Area Grant	Westbury Heritage Society	Westbury Museum and Westbury Heritage Society Artefact conservation and storage project	£900.00	£400.00
<p>Project Summary: This a joint project with Westbury Museum and is a project to improve the way the museum and society conserves and stores its artefacts. This is a project which is overdue mainly as a result of the difficulties around moving the collection from its previous location in High Street, Westbury, to its new location in Westbury Library. Further complicated by Covid restrictions at the time. Current storage is based in a 2nd floor room without heat or ventilation and the majority of the collection is stored at present in plastic boxes which are not acid free and let in light. We took advice from Wiltshire Council Museums Officer and looked to purchase wire shelving - lightweight because of concerns over load-bearing on the wooden floors and also that which would allow air flow to reduce dust and damp - and archival quality boxes for the individual items within the collections. We start the project with 2 racks each holding 20 boxes of varying sizes.</p>					
ABG758	Community Area Grant	Bratton Jubilee Hall Management Committee	New heating and lighting for Bratton Jubilee Hall	£20480.18	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
Project Summary: We need to replace the old boilers, unsuitable heating systems and fluorescent lighting with energy efficient and lower carbon emission systems. Our heating bills are already high and are set to increase markedly. Since Covid the hall has struggled to maintain sufficient income to cover costs, and we are conscious that local organisations using the hall may not be able to increase their contributions.					
ABG668	Youth Grant	Westbury Youth Club	Westbury youth club	£11144.50	£3519.50
Project Summary: A weekly youth club during term time for young people aged 11-19 and up to 25 with learning disabilities. We offer an informal education and a safe place for our members. We also off off site trips and activities outside of club hours.					
ABG745	Youth Grant	Crosspoint Westbury	Counselling for Young People	£4000.00	£2000.00
Project Summary: Crosspoint has provided counselling for young people for the last 8 years. This is aimed at young people who do not meet the criteria for Children and Adolescent Mental Health Services (CAMHS) but who nonetheless may be suffering depression, anxiety, historical abuse, low self-esteem or difficult in dealing with Life's challenges. The majority of these young people are referred by the White Horse Health Centre. Although we have instigated a new process with our adult clients since the beginning of the year to adopt a more consistent approach in attracting donations according to means, none of the younger people currently having counselling are in a position to contribute to this service and so the full cost is borne by Crosspoint - hence the reason that grant funding is sought.					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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